

**Coln St Denis Parish Council
AGM
Thursday 19th June 2025 at 6.30pm
Coln Valley Village Hall**

Present:

Councillors: Nick Dummett (NTD) Chair, Harry Talbot Rice (HTR), Malcolm Carmichael (MC)

In Attendance: Alice Talbot Rice (ATR) - Clerk

Residents: Jackie & Edmund P-R, Cherry Jones, Virginia Stourton, Anthony Thorpe, Tom Pearson, Andy Pease, David Fowles, Nicky Talbot Rice. (PC Harry & PC Said)

MINUTES OF THE MEETING

1. Apologies had been received from Phillip Allen who wishes to step down as Parish Councillor.

2. Election & Declaration of Officers

- New Parish clerk, Alice Talbot Rice, was approved by all present with no conflicts of interest.
- NTD was re-elected as Chair; other existing councillors (Harry and Malcolm) were elected en bloc
- Tom Pearson and Anthony Thorpe were welcomed and duly elected as new councillors.

Action Items:

- *Update council records to reflect new appointments.*
- *Publish signed AGM minutes on the website.*

3. Minutes of the meeting held on 20th June 2024 at 6.30pm were read out, approved and signed.

Action Items:

- *ATR to publish on the Village Hall website*

4. Finances - Approval of year end accounts 31/3/2025 & AGAR return

- The AGAR questions, including those on internal control, were reviewed and answered affirmatively by the council, confirming proper accounting records, compliance with financial regulations, assessment of risks

(including assets like the bus shelter, common land, and village green, and an ash tree risk), proper budget processes, and correct income recording.

- The AGAR return was approved by the Council and was signed by NTD
- Discussion Point: in relation to one of the questions in the AGAR report it was highlighted that there were some risks relating to assets (namely Ash tree on Coln St Dennis village green). This was discussed in more detail in the following Parish Council Meeting

Action Items:

- *Approach Neil Irving for AGAR sign-off; if he is no longer happy to sign, identify an alternative internal auditor.*
- *Submit the AGAR by the 30th June deadline.*
- *Publish accounts and the AGAR return on the Village Hall website*

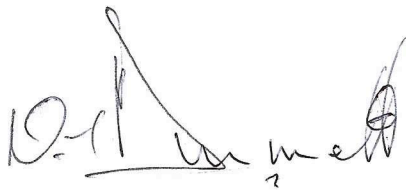
5. Confirmation of Planning Applications considered during the Year

- All agreed that previous applications had been agreed in earlier meetings

NO Action Items

6. AOB: Nothing to report

The meeting ended at 6.50pm

A handwritten signature in black ink, appearing to read 'Neil Irving', with a stylized flourish at the end.

23 July 2026