

Coln St Dennis Parish Council  
Minutes of meeting held on Zoom on 6<sup>th</sup> August 2020 at 6.00 pm.

Present: Councillors:        Nicky Talbot Rice        Chairman  
                                     Nick Dummett        Deputy Chairman  
                                     Graeme Matthew  
                                     Malcolm Carmichael  
                                     Philip Allen  
In attendance:        Wendy James

Residents: Doug Petersen  
                 Mukul Chawla

As the Parish Council currently had no clerk Nick Dummett offered to take the minutes.

1. Apologies. Anshul Raja sent his apologies as he had been unexpectedly detained.
2. Minutes of the meeting on 8<sup>th</sup> January 2020. The minutes were approved. NTD confirmed that the contact for re-filling the car park had been let. Due to Covid 19 work had been delayed from April till September. CDC and the owner of South Hill had been written to re concerns about heavy lorry traffic. The owner had confirmed that the point made would be taken into account when construction started.
3. Annual Governance and Accounting Return.
  - a) The Councillors noted the Internal Audit return dated 25<sup>th</sup> July 2020 and that there were no exceptions on the report.
  - b) The Annual Governance return was completed in the presence of the councillors and approved for signature with all responses positive.
  - c) The Accounting Statement and bank reconciliation for the year 2019 -2020 were noted and approved by the councillors .
  - d) The councillors approved the Certificate of Exemption and that it be sent to the external auditor.

It was noted that the above documents would be lodged on the Council's website and the notice of public rights put on the village notice boards for one month.

4. Planning application 20/02421/FUL. There were concerns that the materials used particularly for the roof of this proposed garage and office in Fossebridge would be out of keeping with the conservation area. MC and NTD were asked to investigate and make representation on the PCs behalf if necessary.

5. Appointment and payment of Parish Clerk. The councillors unanimously welcomed the appointment of Wendy James as parish clerk and agreed a remuneration of £10 per hour. NTD was authorised to register the Parish Council for PAYE.

6. AOB. The next meeting will be in the Autumn to agree the budget and precept. It would be desirable to hold it and future meetings in the village hall but that would depend on the Covid 19 situation at the time. In any event the council would investigate the practicality of installing a Zoom link to all meetings to widen the opportunities for resident participation.

The meeting ended at 6.32pm

*Nickie B. [Signature]*  
21/01/2021